



No. BUTex./Admin.-2(67)/2021/706

Date: 07/08/2024

### OFFICE ORDER

This is to notify that the Vice-Chancellor of the Bangladesh University of Textiles is pleased to give permission from 09/08/2024 to 16/08/2024 in favour of **Farhana Akter**, Administrative Officer, HR Section, Office of the Registrar of this University to visit India for Family purpose. She will bear all the expenses for the said visit and as such, the Bangladesh University of Textiles or the Government of the People's Republic of Bangladesh will have no financial obligation in this regard.

This notification is issued as per University leave rules and the circular from the Prime Minister's Office, Govt. of the People's Republic of Bangladesh, Memo No. 03.069.025.06.00.003.2011-144(500), dated 19/06/2011, 05/03/1418 Bangla.

  
07.08.2024  
(Kabari Majumder)  
Registrar  
Phone: 48112442

No. BUTex./Admin.-2(67)/2021/

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#### Copy for information and necessary action to (not in order to seniority):

1. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
2. Senior Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Segun Bagicha, Dhaka-1000.
3. Secretary, Secondary and Higher Education Division, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
4. Secretary, Public Security Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka-1000.
5. Director General, Immigration and Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. In-charge, ICT cell (With a request to publish the office order at BUTEX website), BUTEX,
7. Deputy Director, Office of the Finance & Accounts, BUTEX, Dhaka.
8. Immigration Officer, Hazrat Shahjalal International Airport, Kurmitola, Dhaka/Benapole Check Post, Jashore/Darshana Check Post, Chuadanga.
9. PS to VC, VC Office. Honorable VC's kind information, BUTEX, Dhaka.
10. Farhana Akter, Administrative officer, HR Section, Office of the Registrar, BUTEX, Dhaka.
11. Personal/Relevant file.

(Mohammad Arifur Rahman)  
Assistant Registrar